

## RULES FOR ADMISSION

1. Application must be made in the prescribed admission form only.
2. Incomplete applications and those received after the notified date will not be considered.
3. An admission form must be appended with: (Two copies each)
  - (A) An attested photocopy of School / College Leaving Certificate.
  - (B) An attested photocopy of Statement of Marks of the qualifying examination.
  - (C) An attested photocopy of Character Certificate.
  - (D) Aadhar Card
  - (E) Nationalised Bank Pass Book Photocopy
  - (F) Election Card - EPIC No. (For above 18 years)

**(Note: The original documents must be furnished at the time of admission)**

4. An applicant who has passed the qualifying examination from a Board other than Maharashtra State Board of Secondary and Higher Secondary Examination and S.G.B. Amravati University will have to submit Migration Certificate on or before 1<sup>st</sup> Sept., of the current academic year.
5. Application form must be accompanied with one additional passport photograph for Identity Card. **Note:** Side view photograph will not be accepted.
6. The list of eligible students will be displayed on the notice board from time to time. Eligible students will have to attend an interview along with his / her parent/ guardian at his / her own expense.
- 7. Reservations:** The college is run by Marwadi Linguistic Minority Educational Institution. Therefore 50% seats are reserved for Marwadi speaking students domiciled in Maharashtra. The remaining 50% seats are allotted to students of any caste, creed, religion, gender, mother tongue, domicile etc. as per merit.
- 8. Admission Fees will have to paid by Bank Challan along with the admission form. The challan is having four sections, A. B. C. D indicating two copies for Bank, one each for student and college. Students should note that your admission will be confirmed only after submitting the college copy to the concerned clerk in the office.**
9. Students who have passed D.Ed./M.C.V.C. are eligible for admission to B.A.I, B.Com I & B.B.A. I

10. Final decision regarding admission rests with the Admission Committee and the Principal.

11. Tuition Fee shall be paid in two equal installments. The first installment may be paid at the time of admission and the second one in the month of December at the time of submission of the university examination form.

12. All other fees shall be paid in full at the time of admission.

13. Fee / Fees paid if any, shall be refunded as per University Rule.

14. No student will be issued T.C. in the mid-session unless he/she has paid full fees for the academic year.

15. Students must demand and obtain receipts for all payments made to the college. The same shall be retained for future reference.